

REQUEST FOR PROPOSALS (RFP) for
ARCHITECTURAL/ENGINEERING SERVICES
for
REPLACE ROOF

Northern Virginia Mental Health Institute
3302 Gallows Road
Falls Church, Virginia

RFP No. 08-09

Project Code 720-10880-28-07

November 22, 2008

The Department of Mental Health, Mental Retardation and Substance Abuse Services (DMHMRSAS) is soliciting proposals for the provision of full architectural/engineering services as defined and delineated in the Commonwealth of Virginia Construction and Professional Services Manual (July 2004 Edition and all subsequent revisions thereto), for the design of the Roof Replacement for the Northern Virginia Mental Health Institute at 3302 Gallows Road in Falls Church, Virginia.

Contingent on the availability of funds and at the sole discretion of the Owner, this Request for Proposal contemplates the award of a single contract.

Respondents are requested to submit proposals that provide adequate information to permit evaluation on the basis of criteria outlined in the RFP, which includes but is not limited to a Letter of Interest with a statement of qualifications, and standard AE-1 through AE-6 Forms or equivalent.

eVA BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION: The Offeror must be a registered vendor in eVA to be awarded this contract.

A more detailed scope of desired services may be obtained from the Department of Mental Health, Mental Retardation and Substance Abuse Services, Attention: Richard B. Fisher, Ph.D., A.I.A., telephone number (804) 786-3926, located at 7th Floor, Room 731, 1220 Bank Street, P. O. Box 1797, Richmond, Virginia, or downloaded at:
<http://www.dmhmrzas.virginia.gov/adm-RFPS.htm#ae>

Proposals will be received in the Reception Area, at the above address only, until 4:00 p.m. local prevailing time, December 22, 2008.

OWNER: Commonwealth of Virginia
Department of Mental Health, Mental Retardation and
Substance Abuse Services